Revised Regulations of Anguilla: H4-2

HIGHER EDUCATION LICENSING ACT (R.S.A. c. H4)

HIGHER EDUCATION (STUDENT PERMIT) REGULATIONS

Note: These Regulations are enabled under section 44 of the Higher Education Licensing Act, R.S.A. c. H4[1].

(Am. in L. R. 15/12/2014)

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SCHEDULE: Forms

Application for Student Permit

1. (1) An application for the grant of a Student Permit shall be made to the Board in Form 1 in the Schedule to these Regulations and accompanied by the non-refundable processing fee.

(2) An applicant who requires a visa to enter Anguilla shall, unless an exemption is granted by the Chief Immigration Officer, provide the Board at the time of the application with a notarised copy of that document.

Considerations for grant of Student Permit

2. The Board, in considering an application for a Student Permit, shall have regard to the information contained in the application and may take into account the following matters—

(a) the character, reputation and health of the applicant and the applicant's dependants, if any;

(b) whether the applicant intends to leave the island at the end of the course;

(c) the sufficiency of the applicant's financial resources and his ability to adequately maintain his dependants without recourse to public funds;

(d) whether the applicant and his dependants have adequate health insurance coverage;

(e) whether the applicant intends to engage in employment, other than student work undertaken in connection with the intended course of study; or

[1] This Note has been corrected to reflect the renumbering of the Act by Act 2 of 2014.

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(f) whether, from information available to the Chief Immigration Officer regarding the applicant's conduct and associations, the refusal of the application would be conducive to the public good.

Grant of a Student Permit

3. (1) Subject to the directions of the Chief Immigration Officer, if the Board is satisfied of the matters contained in the application, the Board may, upon payment of the prescribed fee, grant a Student Permit to an applicant in Form 2 in the Schedule to these Regulations.

(2) A Student Permit may be granted on such terms and conditions as the Board considers necessary, but the period for each Student Permit must not exceed 3 years.

Student Work Permit

4. (1) A holder of a Student Permit who wishes to engage in paid student work connected with the course of study shall apply in writing to the Dean of the licensed institution.

(2) If the holder of a Student Permit is granted permission by the Dean of the licensed institution to engage in paid student work then the holder of a Student Permit must apply to the Board in writing and must have annexed—

(a) the written approval by the Dean allowing the holder of a Student Permit to engage in paid student work which includes the required period of time that the licensed institution requires the holder of a Student Permit to perform student work; and

(b) a letter from the proposed employer detailing that the holder of a Student Permit has been granted student work at that institution; the type of work and the conditions of work.

(3) The Board shall, after consultation with the Labour Commissioner and upon payment of the prescribed fee, grant a Student Work Permit in Form 3 of the Schedule to these Regulations to a student who has satisfied the Board of the need to engage in paid student work and the duration of the Student Work Permit shall be for the period of time indicated by the Dean under subsection (2)(a).

(4) The Chairperson of the Board shall inform the Labour Commissioner and the Chief Immigration Officer of the grant of a Student Work Permit as soon as it is issued.

Fees

5. (1) The fee for a Student Permit in subsection (5) shall not be adjusted or prorated to suit the date of enrolment for the student.

(2) The fee for a Student Work Permit in subsection (5) shall not be adjusted or prorated to suit the duration of the student's work.

(3) No refund will be made for any Student Permit or Student Work Permit not used subsequent to its issue.

(4) An application for a Student Permit or Student Work Permit shall be accompanied by a non-refundable processing fee of $270.

(5) When an application for a Student Permit or a Student Work Permit is approved, the applicant shall pay a non-refundable fee of $1,345 before the Student Permit or the Student Work Permit is issued.

(6) A duplicate of a Student Permit or a Student Work Permit may be issued on payment of a non-refundable fee of $135.

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Citation

6. These Regulations may be cited as the Higher Education (Student Permit) Revised Regulations of Anguilla, H4-2.

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SCHEDULE
FORM 1
(Section 1)

APPLICATION FOR STUDENT PERMIT

GOVERNMENT OF ANGUILLA
HIGHER EDUCATION LICENSING ACT
APPLICATION FOR STUDENT PERMIT

Name **Attach photo *with clip***

Surname _____

First name _____

Middle name _____

Sex	**Title**	**Status**
Male □	Ms □ Mrs □	Married □ Single □
Female □	Miss □ Mr □	Divorced □

Nationality and residency

Place of birth: _____

Date of birth: _____

Place of residency: _____

Nationality: _____

Passport NO: _____

Higher Education Institution

Institution_____

Course of study _____

_____

Start date: _____

End date: _____

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Dependants: (only answer this part if you intend to travel with dependants)

Name of Dependant:_____; DOB: _____

Relationship with applicant:_____; Nationality: _____

Male □ Female □; Passport Number: _____

Would this dependant need to enroll in primary or secondary school: ***yes*** ☐ ***no*** ☐

Name of Dependant:_____; DOB: _____

Relationship with applicant:_____; Nationality: _____

Male □ Female □; Passport Number: _____

Would this dependant need to enroll in primary or secondary school: ***yes*** ☐ ***no*** ☐

Name of Dependant:_____; DOB: _____

Relationship with applicant:_____; Nationality: _____

Male □ Female □; Passport Number: _____

Would this dependant need to enroll in primary or secondary school: ***yes*** ☐ ***no*** ☐

Name of Dependant:_____; DOB: _____

Relationship with applicant:_____; Nationality: _____

Male □ Female □; Passport Number: _____

Would this dependant need to enroll in primary or secondary school: ***yes*** ☐ ***no*** ☐

Name of Dependant:_____; DOB: _____

Relationship with applicant:_____; Nationality: _____

Male □ Female □; Passport Number: _____

Would this dependant need to enroll in primary or secondary school: ***yes*** ☐ ***no*** ☐

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Applicant is required to answer the following questions and indicate whether or not the following information has been annexed—

		Yes	***No***
1.	Have 2 character references from non-family members been provided?	□	□
2.	Has a medical certificate from examination done within 6 months prior to the date of this application been provided for applicant and any dependant?	□	□
3.	Has financial proof been provided that the applicant is able to maintain her or himself and her or his dependants if any, without recourse to public funds?	□	□
4.	Has proof of health insurance been provided?	□	□
5.	Has a police reference covering the character of the applicant for 5 years prior to date of application been provided?	□	□
6.	Does the applicant need to engage in part time employment other than student work?	□	□
7.	Has the application processing fee been paid and the receipt attached?	□	□
8.	Has a copy of the letter of acceptance by the licensed institution been attached?	□	□

Contact Details of Applicant

Tel:.....; email:..……..…..…….……

Tel:.....; email:..……...…….……

Tel:.....; email:..……...…….……

Signature of applicant: ....…….....

Designation (if other than student): .....…….....

Date application submitted: ……..…….....

A representative of the licensed institution must forward the applications, preferably in bundles, to the Board.

Name of representative: ……

Signature of representative: ……..

Date forwarded to Board: …….

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Commentary by Chief Immigration Officer

Does this application satisfy Immigration laws and policies?

yes □ **no** □ **deferred** □

Commentary about application: _____

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FORM 2
(Section 3)
HIGHER EDUCATION STUDENT PERMIT

GOVERNMENT OF ANGUILLA
HIGHER EDUCATION LICENSING ACT

HIGHER EDUCATION STUDENT PERMIT

Permit No._____

…….(*name of student*)
has been admitted under the **Higher Education Licensing** Act to attend
……..
……..
(*name of institution*).

This permit allows the above named student to enter and leave Anguilla freely for its duration.

Issued on: …… *(date)*

Expires on: ……*(date)*

stamp

_____
Chairperson
Higher Education Licensing Board

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FORM 3
(Section 4)
HIGHER EDUCATION STUDENT WORK PERMIT

GOVERNMENT OF ANGUILLA
HIGHER EDUCATION LICENSING ACT

HIGHER EDUCATION STUDENT WORK PERMIT

Permit No._____

……...…….(*name of student*)

of..…….
(*name of institution*) has been granted permission under the **Higher Education Licensing Act** to perform work as a student at:

…….....

…..……..…...(*name of organisation*)

Issued on: ……..…… *(date)*

Expires on: ……. *(date)*

stamp

_____
Chairperson
Higher Education Licensing Board

_____

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